

Amie Hicks

p: 587-225-2643 e: amiehicks@live.ca c: Calgary, AB

Objective

Looking for full time employment with a dynamic company that supports a culture of constant learning.

Education

Grant MacEwan University 2013

- Design Foundations Certificate
- Design Studies and Digital Media Diploma

Parkland Composite High School 2009

- High School Diploma

Strengths

Ability to provide great customer service

Attention to detail and dedication to craftsmanship

HTML, CSS and basic knowledge of Javascript (using JQuery)

Desire and dedication for learning new concepts quickly and thoroughly

Time management strategies to meet multiple and tight deadlines

Experience

Petland Pet Counselor and Shift Supervisor

- Provide a high level of customer service and practice conflict management
- Educate guests about their current and future pet's needs
- Delegate tasks and follow up to ensure completion throughout the duration of the shift
- Follow through with duties ensuring tills are balanced and store is secure

Best Western Housekeeper and Janitor

- Work quickly and efficiently while paying attention to detail
- Communicate and co-ordinate with team
- Work in a group and individually

Leadership Experience

Shift supervisor in a fast paced team environment

Squadron commander of air-cadet squadron for 2 years, after 4 years of being in the program

References

Available upon request

Software Skills

Adobe Creative Suite

- Illustrator
- InDesign
- Photoshop
- Dreamweaver
- Flash Professional

Microsoft Office

Wordpress